

## Claim consignment form / Service request

Please fill in this form and attach it to the goods to be returned or to the shipment documents. No returned goods will be processed without this form filled in.

**Date:** .....

**Company:** .....

**Customer no.:** .....

**Order no.:** .....

**Delivery date:** .....

**Contact person:** .....

**Email:** .....

**Invoice no.:** .....

**Serial-Nr. (if applicable):** .....

**Article type:**

**Complaint reason:**

Please describe briefly and accurately the detected error

**After examination, to be proceed as follows:**

Please check the corresponding field

Claim is unjustified / will not accepted:

- Return delivery  
 Waste disposal (personal negligence, beyond repair)

Claim is justified but repair is not possible:

- Replacement delivery  
 Credit note

Any claimed goods are to be returned 6 weeks after their reception at the latest, or by default, promptly after appearance of the error. This applies in particular to deliveries with missing or incorrect accessories. Should the complained goods be collected and / or returned to a later date, we reserve the right to charge a processing fee of (currently) 93,- € per hour.

Magontec-Vorgang Nr.:

FM\_Reklamationsbegleitschein\_en\_c.docx

Return address:

Magontec GmbH  
Qualitätssicherung  
Industriestraße 61  
46240 Bottrop  
Email: [quality-europe@magontec.com](mailto:quality-europe@magontec.com)